ASSESSMENT NEWS

MISSION: *Cloud County Community College prepares students to live successful lives and enhances the vitality of our communities.*

GUIDING VALUES: Success: *We champion individual success.* **Excellence**: *We are committed to excellence.* **Service**: *We make a difference.* **Integrity**: *We do what is right.* **Diversity**: *We are better together.* **Accessibility**: *We ensure every student has opportunities.* **Sustainability**: *We are* **Black**, **Gold***, and* **Green**.

Dates to Remember:

April 5:   Assessment Committee Meeting

April 12:   All-college strategic planning meeting.

April 17:   6:00 pm, Assessment Training via Zoom—watch email for details!

April 25:   Assessment Academy Team / Non-Academic Department Review Meeting

April 26:   6:00 pm, Assessment Training via Zoom—watch email for details!

May 25:   Course outcome assessment and Instructor Assessment report due for *ALL* part-time and full-time instructors for all delivery modes and locations

July 1:   Data available for 2017-2018 Academic Department Review

Assessment Numbers are In:

What are the numbers?
During the Fall 2017 semester, the first semester in which part-time faculty were asked to undertake Course Outcome Assessment using the new Canvas system, 35% of all faculty completed the Instructor Assessment Report, and 65% did not. 83% of full-time faculty completed assessment, and 21% of part-time faculty completed. A total of 121 faculty did not complete required assessment activities.

What's the history?
With the move to the Canvas LMS, the college let go of its old course assessment software and began training full-time faculty to use the Canvas assessment tools. After a full year of full-time faculty assessing on Canvas, the college asked part-time faculty to begin using Canvas for course outcome assessment in Fall 2017. This decision was announced at the Fall 2017 adjunct outreach dinners at the Concordia and Geary County campuses.
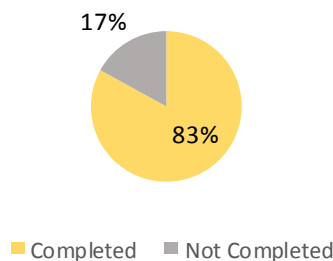
What about training?
Every department Canvas course has a module on Canvas assessment training. ***If you are not enrolled in your department's Canvas course***, please contact your department chair as soon as possible. During the Fall 2017 semester, there were two Zoom trainings run by the Assessment Coordinator for part-time faculty. There will be additional trainings during the final weeks of the Spring 2018 semester. Watch your email and Canvas inbox for more information!
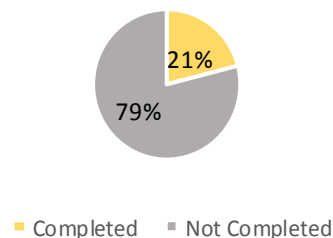
Full-Time Faculty
17%
83%
■ Completed ■ Not Completed

Part-Time Faculty
21%
79%
■ Completed ■ Not Completed

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What's Inside?

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⇒ Assessment Awards

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Assessment Awards:
This year, at the May faculty and staff appreciation luncheon, the Assessment Committee will give both an Individual Faculty Assessment and Department Assessment award. Nominations are made by Department Chairs and Division Deans and are due by March 31, 2018.

Assessment Committee Starts Monthly Department Visits

At the March 1 Assessment Committee meeting, the committee met with full-time faculty from the Communications Department to discuss trends in course outcome data, department-level responses to course outcome assessment data and Instructor Assessment Reports, and training and support needs for effective assessment practices.

These monthly department visits will continue with Social Sciences in April and Business in May. The remaining academic departments will meet with the committee during the 2018-2019 academic year.

In its Academic Department Review, the Communications group identified a need for more training materials for concurrent and online instructors

The following items were discussed based on the available data and information:

- Need to norm expectations between all campuses and delivery modes: start the norming process on the two campuses, then communicate outward to concurrent and online instructors and at the outreach in-services for Concordia and Geary County campuses

- Need to continue distance mentoring both within the department, but also for the Assessment Coordinator

- Creating descriptors for course outcome assessment rubrics—what does the department consider a 5? A 4? Etc.

- Need for more department-wide norming in general and, specifically, for Transitional English between the Geary County and Concordia campuses

- Plagiarism is still showing as a concern in Instructor Assessment Reports; concurrent instructors should *also* report academic integrity issues to the Deans

Call for training needs!

Are you are a part-time instructor teaching online or concurrently? **We want to hear from you!** What *training* do you need to complete course outcome assessment? Your Instructor Assessment Reports? What *support* do you need to create a true college classroom for your students? We are currently looking for training topics for:

⇒ Online video conferencing trainings
⇒ Part-time faculty in-services in August 2018

Please email mmalone@cloud.edu with training/support requests!

Concurrently faculty are kindly reminded that the August 2018 in-service at the Concordia campus is <u>required</u>.

Should I Use the Academic Integrity Log?

Increased plagiarism continues to be a concern in Instructor Assessment Reports. As a faculty member—**full-time, part-time, concurrent, online**—what are your responsibilities when dealing with plagiarism?

If you have a student who has plagiarized, it may be a learning opportunity for the student, or it *may* be a more widespread issue.

As a faculty member, you have rights to determine how you handle plagiarism within your classroom (Policy D17), but in order to identify when it's a larger issue, Deans are now tracking plagiarism issues with an Academic Integrity Log.

Whether you are a full-time, part-time, concurrent, or online instructor—when students plagiarize, report the student to your Division Dean who will log the issue, let you know if it is a problem that extends beyond your classroom, and take any further action (based on D17), if necessary.

What happened to General Education Assessment?

No need to submit artifacts for this academic year! General Education Assessment is currently on hold as the General Education Committee continues to work on recommendations for revising general education requirements and general education assessment outcomes. As an instructor, you should continue to follow and incorporate current general education outcomes for the coming academic year. Updates will be published in this newsletter as well as through email, so stay tuned!